



**Manpower Standard**

**VIDEOTELECONFERENCING ELEMENT**

This Air Force Manpower Standard (AFMS) provides the manpower needed to support a MAJCOM headquarters activity or higher during peacetime. This standard will apply to units having a Defense Visual Information Activity Number (DVIAN) as authorized by HQ USAF/SCMV. It does not apply to the Air National Guard or the Air Force Reserve. This AFMS was developed in accordance with AFMAN 38-208, *Air Force Management Engineering Program (MEP)-Processes*. Send comments and suggested improvements on AF Form 847, **Recommendation for Change of Publication**, through channels, to AFMEA/AEDA, 550 E Street East, Randolph AFB, Texas 78150-4451.

**1. Core Composition.** The videoteleconferencing (VTC) element is responsible for providing point-to-point and multipoint video and audio connectivity through fixed studio facilities or portable VTC system. The element operates, schedules, and maintains VTC centers and coordinates availability of satellite times to meet customer requirements. This capability allows the operation of one Defense Commercial Telecommunications Network (DCTN) capable VTC facility or MAJCOM headquarters portable VTC system. (No manpower is authorized for portable VTC systems at base level.)

**1.1. Core Element Manpower Required: 1**

**1.1.1. Manning.** AFSC 3V0X1, Video Information Journeyman/Craftsman, Grade: SRA-SSG or CIV

**1.1.2. Core Range. 1**

**1.1.3. Programming Factor.** DCTN facilities and/or MAJCOM headquarters portable VTC systems.

**2. Standard Data:**

**2.1. Classification Type. II**

**2.2. Approval Date.** 16 February 1995

**2.3. Manpower Staffing Patterns:**

**2.3.1.** Fixed DCTN capable VTC facility earns one (1) authorization.

**2.3.2.** Portable MAJCOM headquarters system earns one (1) authorization.

**2.4. Workload Factor:**

**2.4.1. Title.** DCTNC Capable VTC Facility.

**2.4.2. Definition.** The number of DCTN capable VTC facilities and/or MAJCOM headquarters portable VTC systems.

**2.4.3. Source.** Annual VTC Operations and Requirement Report, RCS-9372.

**2.5. Points of Contact:**

**2.5.1. Study Facilitator.** Major Dave Holmgren, HQ USAF/PER

**2.5.2. Study Leader.** Major Dave Gebhardt, HQ USAF/SCMV

**2.5.3. Functional Representatives:**

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**3. Application Instructions:**

3.1. Apply this AFMS to units having a Defense Visual Information Activity Number (DVIAN) as authorized by HQ USAF/SCMV.

3.2. Determine the number of DCTN capable VTC facilities and/or MAJCOM headquarters portable VTC systems. Each facility and MAJCOM headquarters portable VTC earn one manpower authorization.

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